



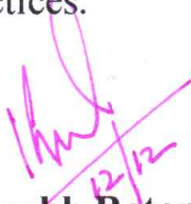
MATERIAL GIFT BEING GIVEN TO EMPLOYEES

Dear Members,

We sincerely appreciate your generosity and the gracious thoughtfulness you show towards the staff of the Gymkhana through material gifts. Such gestures greatly enhance the spirit of camaraderie & welfare within our community.

To ensure smooth administrative propriety, we request members to submit a signed note bearing their name, signature and membership number, addressed to the COO or GM Admin & Liaison GM HR, listing the gift items and name/s of the recipient staff member/s. Staff members have also been advised to politely request such a note from the member giving the gift to facilitate the process. This will assist our security team in verifying items at exit points and ensuring due diligence.

Thank you for your understanding and support in upholding these practices.


Saurabh Ratan
Chief Executive Officer
12 December 2024

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